

Confidentiality Addendum Child Care Providers

What role do child care providers play in the communication process if a child is being picked up and/or dropped off at daycare by a worker for a visit with their birth parents?

- In order to share information with the child care provider, the worker (DHS, FSRP, or Remedial) needs a release of information signed by the parent/guardian. The worker should share information that may impact the child while in child care with the child care provider. For example, if something upsetting happened during the visit and the child may act out in the child care setting because of that, the worker should share that information with the child care provider.

Is it the expectation that the daycare provider pass along information about the visit with the foster parent or should the worker be contacting the foster parent? If the daycare provider does share information passed on from the worker, how should the foster parent handle this situation?

- Workers should not expect the child care provider to pass the information on to the foster parent; the worker should be in contact with the foster parent directly. If the child care provider passes the information from the worker to the foster parent, the foster parent should contact the worker to verify the information. Child care providers may provide information to the foster parents about information they gained from their direct interactions with the foster child without a release of information.

Are daycare providers considered “Category C” or “Category D” individuals?

- Child care providers fall under “Category D”. Discuss with the child’s worker the need for a release of information so that you may share relevant information with the child care provider; however, use discretion on what to share with the child care provider; it is not necessary to divulge every detail of the child’s history or life, only that which is applicable to the safety/well-being of the foster child and others in the child care environment. You should consult with the child’s worker about what is appropriate to share. The worker may be able to assist by communicating directly with the child care provider. Child care providers and foster parents may share with one another information that is gained from their direct interactions with the foster child without a release of information (when the child last ate, how long the child slept, what types of behaviors the child displayed before or during child care, etc.).



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